

FCER Volunteer Positions Available

VOLUNTEER COORDINATOR - work with different teams, assigning tasks, monitoring progress. Conduct Volunteer Orientations and coordinate 2 safety sessions for new volunteers. - Assign new volunteers specific horses to groom based on experience.

Horse Handlers - Medical Team (3 Members)

Experienced enough to administer dewormer, vaccinations, other meds as directed.

Able to learn to read Fecal Egg Counts under microscope.

Check and replace fly masks as needed. Coordinate annual maintenance medical tasks - teeth floating.

Maintain horse medical files.

Coordinate hoof care with farrier.

Ensure horses medical charts are UTD for adoption.

Horse Handlers - Training Team (3 members)

Exercise and continue to maintain training levels of horses. Develop horses that are in the high risk group.

Work with outside trainers to coordinate development of horses. Monitor progress using Progress Reports, coordinate with the Horse Marketing Team.

Facility Maintenance Team - (4 members)

Keep the barnyard clean (scoop Poop).

Summer - Change out fly traps, spray shelters with premises fly spray, wind fly tape in red barn daily. Maintain and refill water troughs as needed.

Winter - maintain troughs, check heaters, keep pens as clean as possible. Maneuver manure as possible.

Horse Marketing Team- (3 members)

Develop a marketing plan for each horse)keep photos and videos updated. Develop ads for publications and keep ads in publications current.

This team is at least 3 components -

1. photographs/video taking.
2. person to build the videos & photos.
3. Upload current info to online sites (facebook, website, - adopt-a pet)

"Brand" Marketing Team - (1-2 members)

Promote FCER merchandise - t-shirts, calendars, magnets, etc.

Develop new products for marketing online, in stores, etc.

Fundraising Event Volunteers (member # varies by event)

put together timeline and tasks for a specific event -

Pilares Trail Ride

Christmas Wreath Sale

calendar

Adoption Team (1-2 members)

- screen adopters, do site visits (before and during probationary period).

Foster Home Team (1-2 members)

- monitor foster homes, coordinate vet care with medical team.

Administrative Assistant (1 member)

- Update donor program donations & contributors.

Send out Thank You cards via mail or email.

Return phone calls

Community Outreach (2 members)

- Schools, brochures in vet offices.

Special Project Volunteers -

Develop teams for special projects -

sand in stalls

wash stall walls

Propanel Shelter

pipe fences

Gates

Tool Shed door

landscape next to road

t-pole caps

remove pipe & fence in front aisle

**Fertility Control (PZP)

Clean big pens

remove panels around irrigation valve & install new ones

Find a farrier

Find trainers who use gentle methods